

Custodial Services

Custodial Services ensures clean and well-maintained environments across TCCS-owned properties. Their responsibilities include comprehensive housekeeping tasks and specialized floor care to support a clean campus community. The team also handles emergency clean-ups as requested.

Services

Custodial services operate daily from 4:00 a.m. to 9:30 p.m., ensuring spaces are clean throughout the day and ready for the following business day. Custodial staff provide daily cleaning, sanitizing, and maintenance, along with the following services:

Floor Cleaning:

- ◆ Sweep, vacuum, and mop staircases and hard surface floors.
- ◆ Spot-clean and shampoo carpets as needed.
- ◆ Respond to spills or messes in common areas as needed.

Kitchens, Bathrooms, and Locker Rooms:

- ◆ Clean and restock kitchens, wiping down surfaces, coffee makers, and microwaves.
- ◆ Refrigerator cleaning as needed.
- ◆ Maintain bathrooms and locker rooms, including restocking supplies and wiping down showers.

Other Surfaces:

- ◆ Dust bookcases, office chairs, windowsills, and vents.
- ◆ Empty trash and recycling bins.
- ◆ Wash and polish hard surfaces, handrails, and glass doors.
- ◆ Remove cobwebs from exterior areas.

Premium Custodial Services (Upon Request):

- ◆ Outdoor Grills: Removal of cold coals and debris, ensuring grills are free of removable debris and ready for use.

Contact Information

Custodial Supervisor
Phone: (909) 607-1699

Central Facilities Services
Administrative Campus Center
101 South Mills Avenue
Claremont, CA 91711

Have an Emergency?

For emergencies involving life, safety and/or property damage or after-hours and weekend requests, contact the Campus Safety at (909) 607-2000 or Ext. 72000 from a campus phone or email dispatch@claremont.edu.

Submit A Work Request

To submit a work request, please log in to Azzier. If you need an Azzier account, please email cfs@services.claremont.edu.