

Project Management

The Project Management team oversees design, construction, and renovation projects from start to finish. They ensure compliance with building codes, manage budgets, and coordinate sustainable development and ADA compliance efforts.

Core Responsibilities:

- ◆ Oversee the design of new buildings and major renovations from concept to completion.
- ◆ Secure agency reviews for compliance with state and local building codes.
- ◆ Hire architects, engineers, landscape architects, and other design professionals.
- ◆ Contract construction management and inspection services for project execution.

Professional Services

- ◆ Management of minor and major capital outlay projects.
- ◆ Sustainable development practices.
- ◆ Building code analysis and ADA compliance consulting.
- ◆ Contract dispute resolution.
- ◆ Coordination of moves and relocations related to projects.
- ◆ Environmental Impact Reports (EIR) and California Environmental Quality Act (CEQA) analysis.

Design Services

- ◆ Oversight of design consultants, feasibility studies, and programming.
- ◆ Guidance on site design and direction.
- ◆ Selection of design professionals.
- ◆ Cost estimating and budget planning.
- ◆ Review and quality control of landscape architectural designs.
- ◆ Interior design services, including furniture design assistance.
- ◆ Coordination of campus arts and memorial projects.

Construction Services

- ◆ Review and coordination of construction plans.
- ◆ Management of project bidding, awards, and communication.
- ◆ Oversight of construction schedules, budgets, and inspections.
- ◆ Coordination of construction management and contract administration.
- ◆ Facilitation of project closeout and warranty response coordination.

Contact Information

Construction Project Manager
Phone: (909) 607-4440

Central Facilities Services
Administrative Campus Center
101 South Mills Avenue
Claremont, CA 91711

Have an Emergency?

For emergencies involving life, safety and/or property damage or after-hours and weekend requests, contact the Campus Safety at (909) 607-2000 or Ext. 72000 from a campus phone or email dispatch@claremont.edu.

Submit A Work Request

To submit a work request, please log in to Azzier. If you need an Azzier account, please email cfs@services.claremont.edu.