

**The Claremont Colleges Sevcies**  
**Hourly Employees Biweekly Payroll Schedule**  
**CGU - CMC - HMC - KGI - PIT- TCCS 2025**

**Workweek: (Sat-Fri)**

| Payroll #   | Holiday | Begin:   | End:     | Pay Date: | TCCS Payroll    | TCCS Payroll                   | TCCS Payroll    |
|-------------|---------|----------|----------|-----------|-----------------|--------------------------------|-----------------|
|             |         |          |          |           | OPENS           | Deadline to Submit Adjustments | Closes          |
|             |         |          |          |           | <b>10:00AM</b>  | <b>5:00PM</b>                  | <b>10:00AM</b>  |
| HA25        | 1       | 12/28/24 | 01/10/25 | 01/17/25  | 01/13/25        | 01/14/25                       | 01/15/25        |
| HB25        | 2       | 01/11/25 | 01/24/25 | 01/31/25  | 01/27/25        | 01/28/25                       | 01/29/25        |
| HC25        |         | 01/25/25 | 02/07/25 | 02/14/25  | 02/10/25        | 02/11/25                       | 02/12/25        |
| HD25        |         | 02/08/25 | 02/21/25 | 02/28/25  | 02/24/25        | 02/25/25                       | 02/26/25        |
| HE25        |         | 02/22/25 | 03/07/25 | 03/14/25  | 03/10/25        | 03/11/25                       | 03/12/25        |
| HF25        |         | 03/08/25 | 03/21/25 | 03/28/25  | 03/24/25        | 03/25/25                       | 03/26/25        |
| HG25        | 3       | 03/22/25 | 04/04/25 | 04/11/25  | 04/07/25        | 04/08/25                       | 04/09/25        |
| HH25        |         | 04/05/25 | 04/18/25 | 04/25/25  | 04/21/25        | 04/22/25                       | 04/23/25        |
| HI25        |         | 04/19/25 | 05/02/25 | 05/09/25  | 05/05/25        | 05/06/25                       | 05/07/25        |
| HJ25        |         | 05/03/25 | 05/16/25 | 05/23/25  | 05/19/25        | 05/20/25                       | 05/21/25        |
| HK25        | 4       | 05/17/25 | 05/30/25 | 06/06/25  | 06/02/25        | 06/03/25                       | 06/04/25        |
| HL25        |         | 05/31/25 | 06/13/25 | 06/20/25  | <b>06/14/25</b> | <b>06/16/25</b>                | <b>06/17/25</b> |
| HM25        | 5       | 06/14/25 | 06/27/25 | 07/03/25  | <b>06/28/25</b> | <b>06/30/25</b>                | <b>07/01/25</b> |
| HN25        | 6       | 06/28/25 | 07/11/25 | 07/18/25  | 07/14/25        | 07/15/25                       | 07/16/25        |
| HO25        |         | 07/12/25 | 07/25/25 | 08/01/25  | 07/28/25        | 07/29/25                       | 07/30/25        |
| HP25        |         | 07/26/25 | 08/08/25 | 08/15/25  | 08/11/25        | 08/12/25                       | 08/13/25        |
| HQ25        |         | 08/09/25 | 08/22/25 | 08/29/25  | 08/25/25        | 08/26/25                       | 08/27/25        |
| HR25        | 7       | 08/23/25 | 09/05/25 | 09/12/25  | 09/08/25        | 09/09/25                       | 09/10/25        |
| HS25        |         | 09/06/25 | 09/19/25 | 09/26/25  | 09/22/25        | 09/23/25                       | 09/24/25        |
| HT25        |         | 09/20/25 | 10/03/25 | 10/10/25  | 10/06/25        | 10/07/25                       | 10/08/25        |
| HU25        |         | 10/04/25 | 10/17/25 | 10/24/25  | 10/20/25        | 10/21/25                       | 10/22/25        |
| HV25        |         | 10/18/25 | 10/31/25 | 11/07/25  | 11/03/25        | 11/04/25                       | 11/05/25        |
| HW25        |         | 11/01/25 | 11/14/25 | 11/21/25  | 11/17/25        | 11/18/25                       | 11/19/25        |
| HX25        | 8,9     | 11/15/25 | 11/28/25 | 12/05/25  | 12/01/25        | 12/02/25                       | 12/03/25        |
| HY25        |         | 11/29/25 | 12/12/25 | 12/19/25  | 12/15/25        | 12/16/25                       | 12/17/25        |
| HZ25        | 10      | 12/13/25 | 12/26/25 | 01/02/26  | <b>12/27/25</b> | <b>12/29/25</b>                | <b>12/30/25</b> |
| <b>HA26</b> | 11      | 12/27/25 | 01/09/26 | 01/16/26  | 01/12/26        | 01/13/26                       | 01/14/26        |

**ALL DATES SUBJECT TO CHANGE**

| <u>College Holidays</u>        |            |
|--------------------------------|------------|
| 1. New Year's Day              | 1/1/2025   |
| 2. Martin Luther King, Jr. Day | 1/20/2025  |
| 3. Cesar Chavez Day            | 3/28/2025  |
| 4. Memorial Day                | 5/26/2025  |
| 5. Juneteenth                  | 6/19/2025  |
| 6. Independence Day            | 7/4/2025   |
| 7. Labor Day                   | 9/1/2025   |
| 8. Thanksgiving Day            | 11/27/2025 |
| 9. Friday after Thanksgiving   | 11/28/2025 |
| 10. Winter Holiday             | 12/24/2024 |
| 11. Winter Holiday             | 12/25/2024 |

| <u>Bank Holidays</u> |            |
|----------------------|------------|
|                      | 1/1/2025   |
|                      | 1/20/2025  |
|                      | 2/17/2025  |
|                      | 5/26/2025  |
|                      | 6/19/2025  |
|                      | 7/4/2025   |
|                      | 9/1/2025   |
|                      | 11/11/2025 |
|                      | 11/27/2025 |
|                      | 12/25/2025 |
|                      | 1/1/2026   |

• special opening and closing dates due to holidays