THE CLAREMONT COLLEGES
SERVICES

risk management

Records Release

AUTHORIZATION TO OBTAIN MOTOR VEHICLE RECORDS

I authorize The Claremont Colleges Services its employees, its agents, and other interested parties to make such investigation or inquiry of my personal driving record as may be pertinent to my employment responsibilities or my academic pursuits.

I specifically authorize The Claremont Colleges Services to obtain information from the appropriate governmental agencies concerning my driving record.

I understand that this information will be used to determine my eligibility to operate The Claremont Colleges Services or college-owned, leased or rented motor vehicles.

Further, I understand that my eligibility to operate The Claremont Colleges Services or college-owned, leased or rented vehicles will terminate if I do not meet minimum established standards, or if my employment terminates. Additionally, if I am a student, I understand that my eligibility will terminate on my currently projected date of graduation.

I hereby release and hold harmless The Claremont Colleges Services, its agents, its employees and governmental agencies from any and all liability for any damages due to their requesting, issuing and using information about my driving record. This authorization is valid and current until specifically revoked by the signatory.

Please submit a legible copy of current license with application.

Vehicle Type: ☐ 7 or Less Occupants ☐ Golf Carts ☐ 8 or More Occupants

Name *(First, MI, Last)*

Unit | Position

Birthdate | License Expiration Date | State

Driver's License Number | Email

Applicant Signature | Date

Students Only—Projected Graduation Date

Required—Unit Supervisor Signature | Ext. | Date

Application will be revoked if all information is not filled in.