



THE CLAREMONT COLLEGES SERVICES

2023 CAMPUS SAFETY PLAN



FOUNDED 1887



FOUNDED 1925



THE CLAREMONT COLLEGES SERVICES

FOUNDED 1925



FOUNDED 1926



FOUNDED 1946



FOUNDED 1955



FOUNDED 1963



FOUNDED 1997

Availability, Location, and Methods to Summon Law Enforcement Assistance

The Claremont Colleges Services is a consortium and the authorized representative for Pomona College, Claremont Graduate University, Scripps College, Claremont McKenna College, Harvey Mudd College, Pitzer College, and the Keck Graduate Institute (collectively referred to herein as "The Claremont Colleges" or "TCC"), on behalf of its Department of Campus Safety ("Campus Safety").

California Education Code section §67380(a)(1)(A) requires the compilation of statistics for crimes that are committed on campus that involve violence, hate violence, theft, destruction of property, illegal drugs, or alcohol intoxication, as well as incidents of non-criminal hate violence. The data in this report includes crime statistics that are published in each of the seven Claremont Colleges' 2023 Annual Security Reports as well as additional categories of crimes. The Annual Security Report is produced in compliance with The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, a federal law that requires higher education institutions to maintain and disclose campus crime statistics and security information.

Enforcement and Arrest Authority

The Claremont Colleges Services Department of Campus Safety, serving The Claremont Colleges, is located at 101 S. Mills Avenue, Claremont, CA., 91711, and provides safety services 24 hours a day to our community. The Campus Safety Dispatch Center can be reached directly, 24 hours a day, by phone (909) 607-2000 or by email at dispatch@claremont.edu.

The Department of Campus Safety is a non-sworn safety department that provides a safe and secure learning and working environment for the campus communities of all seven Claremont Colleges (7C's). Campus Safety enforces policies, procedures, and parking regulations outlined by each of the colleges. The Campus Safety Officers of The Claremont Colleges Services have private citizen's powers to arrest. Penal Code Section §837 specifies the conditions under which officers, as a private person, may make an arrest. A private person may arrest another:

1. For a public offense committed or attempted in their presence.
2. When the person arrested has committed a felony, although not in their presence.

3. When a felony has been, in fact, committed and they have reasonable cause for believing the person arrested to have committed it.

Campus Safety has an excellent working relationship with local law enforcement agencies. The Claremont Police Department has primary jurisdiction for the enforcement of state, federal, and local laws. Both agencies help provide proactive safety patrols of The Claremont Colleges community and surrounding area. Additionally, The Claremont Colleges Services Department of Campus Safety and the Claremont Police Department have a "Memorandum of Understanding" (MOU) which establishes guidelines and clarifies jurisdictional and administrative responsibilities dealing with Part I and Clery reportable crimes, as well as operational working relationships. The Claremont Colleges Services Department of Campus Safety also maintains a "Memorandum of Understanding" (MOU) with the Upland Police Department.

Local Police

[Claremont Police Department](#) - 570 W Bonita Ave, Claremont, CA 91711 (909) 399-5411

Crime Reporting

The entire campus community is strongly encouraged to report any and all known or suspected incidents of criminal activity on campus to the Department of Campus Safety as soon as possible.

When calling the Department of Campus Safety, always:

- Give your name, telephone number, and location.
- Give clear and accurate information.
- Be prepared to supply the suspect and vehicle description and direction of travel.
- DON'T HANG UP! Follow the instructions of the dispatcher.

By Telephone Contact:

- Emergency Dial 9-1-1
- Campus Safety Dial Extension 7-2000 from any campus phone or call (909) 607-2000
- Claremont Police (909) 399-5411 for non-emergencies

In Person Contact:

- The Claremont Colleges Services Department of Campus Safety is located at 101 S. Mills Avenue, Claremont, CA., 91711.

LiveSafe Mobile Application:



- Campus Safety recommends all members of each campus community and their family and friends download the free LiveSafe mobile app because it allows users to initiate contact with Campus Safety for emergencies and/or to report suspicious behaviors or activity. With the push of a button, you can instantly contact Campus Safety or 911 in an emergency, and you will receive an immediate text response within the application. When you send an emergency message or call the emergency number, your location will automatically pop up on a map in the Campus Safety Dispatch/Communications Center. A virtual escort function in the app allows you to alert your friends that you are on the way to a destination, so they can monitor your progress and help keep you safe.

Emergency Blue Light Call Stations:

- A 24-hour, button-activated emergency telephone system will put you in contact with emergency personnel for any emergency need. There are call stations located throughout The Claremont Colleges. The phones are connected to the Campus Safety Department's 24-hour communications center and identify the location of a phone used to place a call should the caller be unable to talk. The phones can be used to request an escort, report emergencies, and report suspicious activity and or crimes.

Special Safeguards for Facilities or Activities

Security of and Access to Campus Facilities

Security of and access to campus facilities are key-accessed and most are open daily for scheduled campus community use. Student housing facilities incorporate key access points and rooms. Campus key control and distribution is a function of each campus' Facilities Services department.

Security Considerations Used in Maintenance of Campus Facilities

Regular inspections and surveys of campus indoor/outdoor lighting, shrubbery and walkways are conducted. Each of the colleges actively participates in Crime

Prevention Through Environmental Design (CPTED) concepts for planning and improvements on campus.

Central Facilities Services (CFS) and the Facilities Management offices of each of the campuses regularly monitor campus facilities for necessary safety and security-related repairs and partner very closely with Campus Safety to help create a safer campus community. To request service for an electrical, plumbing, or other maintenance-related problem, call Campus Safety at extension 7-2000 or (909) 607-2000.

Security Technology

As part of Campus Safety's efforts to leverage technology and suppress criminal activity, Campus Safety utilizes a security camera network in and around the campuses that is monitored 24/7 in the communications center.

Special Event Safety Planning

Preparation for large events on campus involves the creation of Incident Action Plans (IAPs) consistent with the Standardized Emergency Management System (SEMS) and in collaboration with agencies and contracted safety personnel.

New Student Orientation

Campus Safety personnel participate in and provide personal safety tips and emergency contact information to new students regularly. Students are informed of policies, voluntary confidential crime reporting procedures, and safety programs.

New Employee Orientation

Throughout the year, Campus Safety personnel present safety policies and procedures to new employees in cooperation with the Human Resources department. Employees are informed of injury and illness prevention, workplace violence, safety programs, and voluntary confidential crime reporting procedures.

Established Safeguards

These methods for summoning assistance have been developed by the Department of Campus Safety to help protect and inform each of the seven campus communities. In addition to those outlined above, each of the seven Claremont Colleges provides the following safeguards and information:

Informing the Campus Community of Crimes and Threats

Everbridge Alert System: If you are a student or employee of The Claremont Colleges, it is essential to familiarize yourself with your campus' emergency notification system, Everbridge. The Department of Campus Safety will communicate with you through Everbridge in the event of an emergency or a dangerous situation and will provide updates and other information allowing you to make informed decisions about your personal safety. For complete information on how to sign up for Everbridge, please see your specific institution's website. Brief information is listed below:

College:	Everbridge:
CGU	All faculty, staff and students are automatically enrolled in Everbridge.
CMC	Students are automatically enrolled through CMCs student information system. Faculty and staff are automatically enrolled through Human Resources.
HMC	All campus telephone numbers, and email addresses are connected to the Mudd Alert System. To receive a Mudd Alert message on a cell phone, community members must enroll by using the Mudd Alert Registration Form .
KGI	Students are automatically enrolled in Everbridge through KGI's Information Technology Department. Staff and faculty are registered during their onboarding process through the Human Resources Department.
PTZ	Student information is updated through the Student Information System (SIS) by the Registrar's Office. Faculty and staff are asked to provide updated information to Human Resources or update their information in Ultipro, which in turn also automatically feeds daily into Everbridge.
POM	Students, faculty, and staff with a campus phone extension and college email are already in the Everbridge database. To add a cell phone number, and/or home number, log on to the Pomona Campus Portal and click on the Everbridge link.
SCR	Students are automatically loaded into the Everbridge system through the Student Information System (SIS). Faculty and staff are opt-in and can be added to Everbridge by contacting the Emergency Preparedness Department .

Crime Alerts: The Department of Campus Safety issues four distinct messages depending on the nature of the incident. All messaging is generated through the Everbridge emergency notification system.

Emergency Notification	Emergency Notification procedures are enacted upon the confirmation of a significant emergency or dangerous situation (including a Clery reportable crime), involving an immediate threat to the health or safety of students or employees occurring on The Claremont Colleges.
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Timely Warning	Timely Warning Notifications will be issued in the event The Claremont Colleges receives notice of an alleged Clery Act reportable crime occurring on campus, on public property within or immediately adjacent to one of the campuses of The Claremont Colleges, or in/on non-campus buildings or property controlled by any of The Claremont Colleges, where Campus Safety or the Colleges determine, in its judgment, that the allegations present a serious or continuing threat to the Claremont Colleges community.
Alert Bulletin	Alert Bulletins will be issued upon the confirmation of an incident where Campus Safety or the Colleges determine, in its judgment, does not present an immediate or continuing threat to the Claremont Colleges community, but requires alerting the Claremont Colleges community due to its possible effect on the community's movement or activities.
Community Message	Community Messaging is general, informational messages issued by Campus Safety as a public service. These messages provide general safety guidelines or community information for the overall college community.

In the event of a major emergency, updates and information about the status will be posted online at your institution's emergency website, and on the [Department of Campus Safety Emergency Website](#) in addition to updates via Everbridge.

Notifications: The Office of Communications at your specific institution, The Office of Communications for The Claremont Colleges Services with Campus Safety, jointly publish bulletins on the campus' home pages to provide news about emergency or safety-related situations (e.g., fires, hit-and-run accidents, hoaxes) that may or may not present an immediate danger to the college community.

The Daily Crime Log and Fire Safety Log: Campus Safety maintains a Daily Crime Log of all crime reported to the Department that took place at The Claremont Colleges. The log includes criminal incidents reported to Campus Safety during the last 60 days and is available on the [Campus Safety website](#).

Any member of The Claremont Colleges and members of the public may also view the Clery Daily Crime Log at Campus Safety during normal business hours at 101 S. Mills Avenue, Claremont, CA., 91711. This log identifies the type, location, date, time and disposition of each criminal incident reported to Campus Safety. Any portion of the log that is older than 60 days will be made available within two business days from date requested for public inspection.

The Fire Log is maintained by each institution and is available in the Facilities department or Student Affairs office. The Fire Log includes the nature, date, time and general location of every fire that occurs in an on-campus housing facility. The log is available for inspection by contacting the Facilities Office, Monday through Friday during normal business hours.

Safety Escort Program and Efforts: Safety Escorts are available for all members of The Claremont Colleges. Safety Escorts are provided by uniformed Campus Safety Officers, who will respond to the location of person requesting the escort and accompany the student, staff or faculty member by foot or vehicle to the desired destination. Please note that due to COVID safety protocols, any escorts provided by vehicles will have passenger occupancy limits.

Safety Escorts can be made by calling Campus Safety's 24-hour Dispatch Center at 909-607-2000 or x72000 from any on-campus landline telephone. Requests can also be made by using the LiveSafe app, available for iOS and Android devices. Additional information can be found on the [Campus Safety Website](#).

Actions Taken in the Preceding 18 Months to Increase Safety
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- Updated our Emergency Operations Plan.
- Implemented a new department policy manual with a mobile application for officers' availability in the field.
- Replaced and updated communication devices for Campus Safety Officers.
- Moved into a new Campus Safety building with an upgraded communication center and video monitoring wall.
- Implemented COVID-19 safety protocols to safeguard employees and visitors.
- Hired (6) new Officers resulting in an overall increase of (4) Campus Safety Officer positions.
- Created two additional Sergeant positions and one Lieutenant adding additional supervision for field personnel.
- Several new policies including Homeless Persons, Discriminatory Harassment, and Standards of Conduct.
- Created a Medical Training Team of four Red Cross-certified trained officers. Provides First Aid & CPR certification training to students, faculty, and staff.

- Added two new patrol vehicles to the fleet outfitted with lightbars, joystick-operated LED spotlight, and safety partitions.
- Introduced two drones, operated by two Campus Safety FAA-certified pilots, to supplement field operations.
- Specialized training for Officers, including POST-certified job-specific training (832 PC & Dispatcher training), postponed due to COVID, has been resumed.
- Signed a Memorandum of Understanding (MOU) with the Claremont Police Department.
- Signed a Memorandum of Understanding (MOU) with the Upland Police Department.

Changes in Safety Precautions Expected to be Made During the Next 24 Months

- Tabletop Exercises for Emergency Preparedness.
- Increased outreach and campus community engagement efforts.
- Increased outreach around crime prevention and education.
- Expand card access systems on campus in other buildings, classrooms, offices, and employ hierarchy and limited access into each system.
- Continue to develop new training proficiencies in threat assessment, behavioral intervention, and crisis communications for dispatch personnel.
- Add two dispatch consoles and a supervisor station to increase communication capabilities.

Records of On-Campus Crime

California Education Code §67380 (a)(1)(A)

The Claremont Colleges are required by California Education Code §67380(a)(1)(A) to compile records of all occurrences reported to campus police, campus security personnel, or campus safety authorities of, and arrests for, crimes that are committed on campus and that involve violence, hate violence, theft, destruction of property, illegal drugs, or alcohol intoxication, and to make this information available within two business days if requested by students, prospective students, employees, or the media. If you wish to request crime information, please contact the Department of Campus Safety at 909-607-2000 (on-campus extension 7-2000) or visit us in person at the Department of Campus Safety, located at 101 S. Mills Avenue, Claremont, CA., 91711.