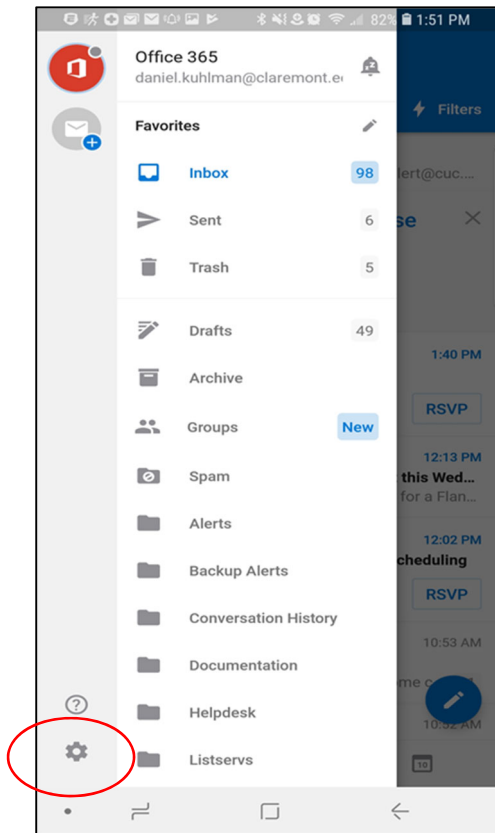


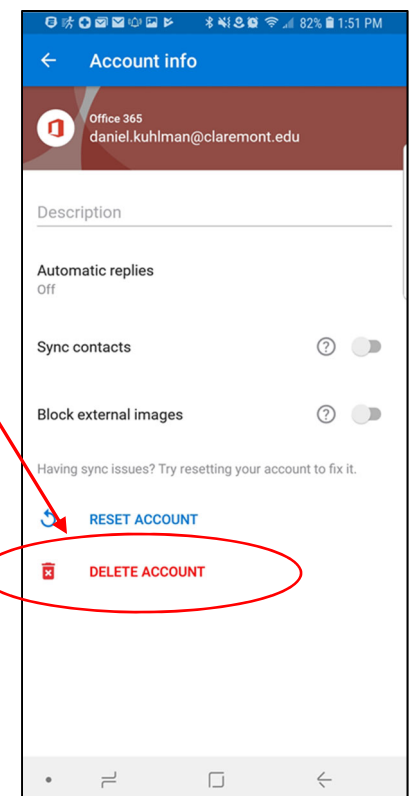
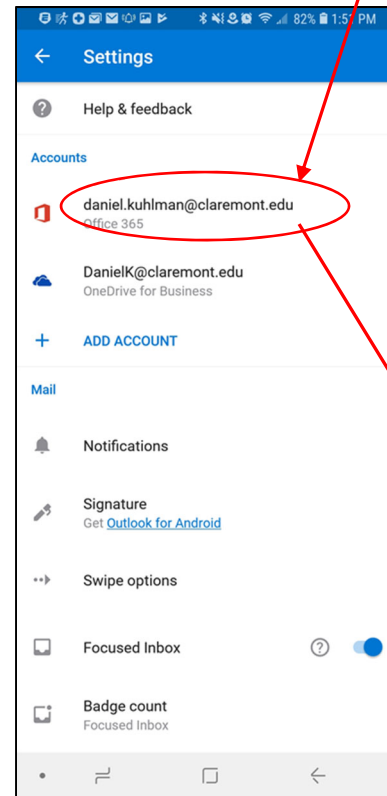
Office 365 at TCCS

Outlook App Android

Step 1: Go to your email settings in the Outlook app (the gear in the lower left of the screenshot)



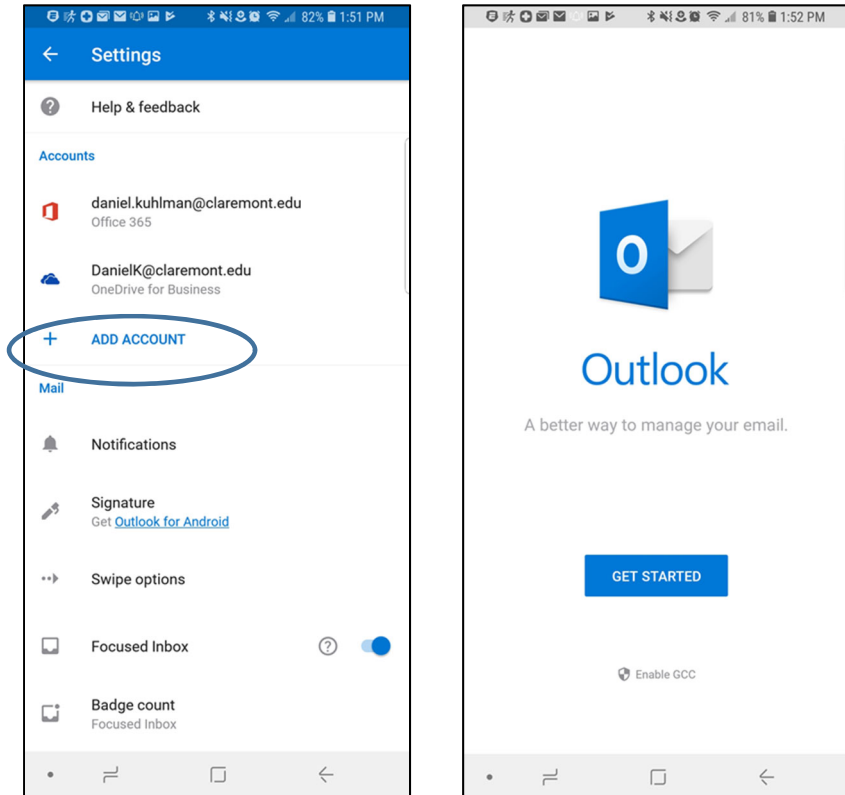
Step 2: If you had your email synced to your phone previously you will need to remove your existing account by selecting it here and hitting **Delete Account**.



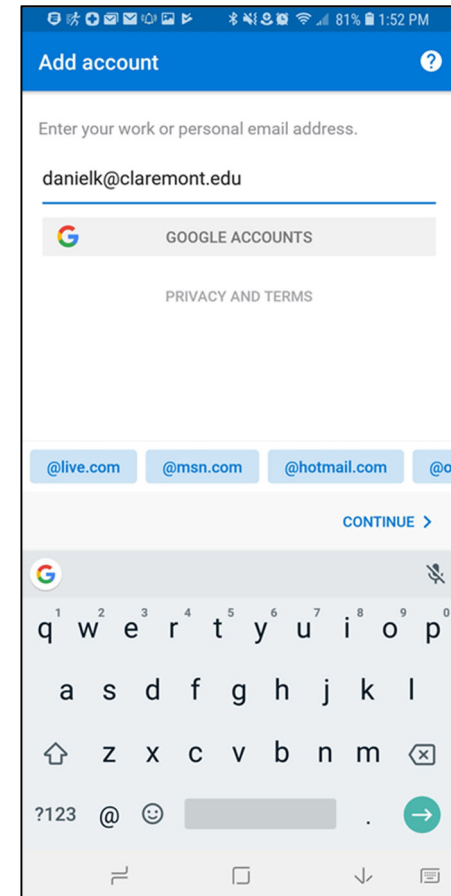
Office 365 at TCCS

Outlook App Android

Step 3: If delete your account or did not have your account synced you will be able to [add the account here](#) and move to the next step Hit add an account and a Get Started window will appear



Step 4: Enter your email address (first namelastinitial@claremont.edu) and hit continue



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Step 5: Enter your password and hit Sign in. After signing in your email will begin to sync with the application on your phone, and the setup will complete.

